



1st ANNUAL GENERAL MEETING – MINUTES

Lotus STEM
Saturday, September 28th, 2019
Studio.89

1065 Canadian Place, Unit 104, Mississauga, ON

Board members **present:**

Bhairavi Shankar	Arshdeep Singh Phagoora	Maryam Raza (being voted in)
Shefali Chaudhary	Shaiya Robinson	Varsha Iyer (being voted in)

No BoD member is **absent**.

Chair, Dr. Bhairavi Shankar:

Before we begin, I'd like to invite Mr. Arshdeep Phagoora to Acknowledge the Traditional Lands and the Studio.89 space.

Secretary, Mr. Arshdeep Phagoora:

***land acknowledgement: Indigenous acknowledgement**

We would like to begin by acknowledging that the land on which we gather, and on which the Region of Peel operates, is part of the Treaty Lands and Territory of the Mississaugas of the Credit.

Peel Region - the traditional territory of the Anishinabek (Ojibway), Huron-Wendat, Haudenosaunee (Iroquois), and home to the Métis, was most recently, the territory of the Mississaugas of the New Credit First Nation.

On this day our meeting place is still occupied by many Indigenous peoples (i.e. First Nations, Métis and Inuit) from across Turtle Island (North America). We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

***read Studio.89 statement**

***housekeeping items (ex. where are the washrooms)**

Chair, Dr. Bhairavi Shankar:

Thank you Mr. Phagoora. This is our 1st Annual General Meeting. I would like to call the meeting to order. The time is 2:41pm (please note actual time)



The notice for the AGM meeting was duly given.

1. Bhairavi makes a motion to appoint the Secretary to take the AGM minutes.
"I move that Arshdeep be appointed as secretary to take annual general meeting minutes"

Moved by: Dr. Shaiya Robinson

Seconded by: Ms. Shefali Chaudhary

Any discussion. If no, then please vote.

All in favour.

Any opposed.

The motion is carried.

2. Meeting Quorum for AGM to proceed
 - a. The membership consisted of 4 members.
 - b. 4 members are in attendance
 - i. There is a quorum to proceed with the AGM
 - ii. **Bhairavi declares that we have a quorum and we can proceed with the approval of the agenda.**

3. Approval of agenda.

"I hereby move that the agenda for the 1st Annual General Meeting be approved".

Moved by: Arshdeep

Seconded by: Shaiya

Any discussion. If not, then please vote.

All in favour.

Any opposed.

The motion is carried.

4. **Bhairavi invites Dr. Roopali Chaudhary, the Chief Executive Officer/Executive Director of Lotus STEM to deliver her report - "Update on Lotus STEM on goings".**

No Motion Necessary (full presentation slides available)

5. **Bhairavi to invite Dr. Shaiya Robinson, treasurer, to present the Financial Report**

The treasurer has two tasks

- i. Present auditor's report
- ii. Appointment of auditors



- a) **Financial report: Lotus STEM is currently in the negative, however is working on programs to develop financial independence.**
- b) **Lotus STEM is looking for an auditor, and thus appointment will be deferred to a later date.**

“I move that the financial report and auditor’s appointment for 2018/2019 be approved as presented”

Moved by: **Shefali**

Seconded by: **Arshdeep**

Any discussion. If none, then please vote.: question about revenue (\$300 as a response); question about fundraising or reachout (could have a sitdown discussion for further questions); great supports have been gathered, and person is happen to help.

All in favour.

Any opposed.

The motion is carried.

6. **Board members for 2019-2020 fiscal year.**

Bhairavi will invite Shefali to present the two new Board members to the AGM.

Shefali to take over:

- **Lotus STEM consists of 6 board members.**
- **Currently there are 2 vacancies for the board.**
- **The nominating committee are recommending the following two board members:**
 - **Maryam Raza**
 - **Varsha Iyer**
- **Ask new board members to share their background and experience with the audience**

Shefali invites the secretary, Mr Arshdeep Phagoora to pass the motion.

Arshdeep presents the following slate as the Membership for Board of Directors for the Year of 2019/2020.

“I move that the membership of the board of directors for 2019/2020 be as follows:”

Dr. Bhairavi Shankar	Year 2	(1st Term)
Dr. Shaiya Robinson	Year 2	(1st Term)



Mr. Arshdeep Phagoora	Year 2	(1 st Term)
Ms. Shefali Chaudhary	Year 2	(1 st Term)
Ms. Mariam Raza	Year 1	(1 st Term)
Ms. Varsha Iyer	Year 1	(1 st Term)

Moved by: Bhairavi
Seconded by: Shaiya

Any discussion. If none, then please vote.
All in favour.
Any opposed.
The motion is carried.

7. Bhairavi invites Shefali to make the following announcement:
Lotus STEMM is governed by the By-Laws for Lotus STEMM which has been approved by the board.

“I move that the by-laws are accepted as presented”

Moved by: Shaiya
Seconded by: Bhairavi

Any discussion. If not, then please vote. (Varsha: discussion about associated with STEMM and Lotus STEMM. Journey of searching for jobs; met Shaiya, told her about spare time. Opening for BoD. Wished to share the story).

All in favour.
Any opposed.
The motion is carried.

8. Bhairavi asks for the adjournment of the meeting
Bhairavi declares that the business of the meeting is completed and asks for a motion to declare it closed. Time _3:08_ (please note exact time).

“I move that the meeting be declared closed”.

Moved by: Shefali
Seconded by: Arshdeep

Any discussion. If not, then please vote.
All in favour.
Any opposed.
The motion is carried.



Submitted by: _____ Date: _____

Approved by: _____ Date: _____